

**MURKONG SELEK COLLEGE, JONAI
P.O. JONAI DIST. DHEMAJI 787060 ASSAM**

Website: murkongselekcollege.org.in

**NOTICE INVITING TENDER
(For supply of furniture items & sports items under RUSA 2.0 Grants)**

Murkong Selek College, Jonai invites sealed tender under Two bid system from reputed manufacturer/ registered suppliers/authorized dealers/ enterprises for selection of a supplier for the purpose of supplying Sports items and furniture items under RUSA 2.0 Grants at Murkong Selek College, Jonai

Time schedule for tender process:

Date of publication of tender notification on college website and newspaper:
13/01/2023

Closing date and time for submission of bids: 19/01/2023 up to 12:00 pm

Date, time & place of opening the bids: 20/01/2023 12:00 hrs at Office of the Principal, Murkong Selek College, Jonai

Correspondence Address

Principal

Murkong Selek College, Jonai

P.O. Jonai Dhemaji, Assam 787060

Contact No.9435490221/6000464019

Details of the Tender works:

Sl. No	Head	Details of works
1	Furniture items	Annexure A
2	Sports items	Annexure B

Eligibility criteria for participating in the Tender

1. The bidder must have farm registration/ authorized dealer/ Govt. Regd. Supplier certificate dully signed by authorized signatory
2. The bidder should have valid GST registration certificate with up to date return with PAN
3. Income tax return for last three consecutive years ending on 31.03.2022 has to be furnished.
4. The bidder must have to submit WC 2 certificate up to July, 2016
5. The bidder should have average annual provisional financial turnover of Rs. 1 cr. ending on 31st March, 2022 duly audited & signed by Chartered Accountant. (supporting documents should be submitted)
6. The bidders having International Standard Organisation certificate ISO 9001: 2015 and Central Vigilance Commission certificate will be preferred.
7. The bidder should have to furnish Bank Certificate so as to prove for good financial standing.
8. At least three supply orders and work done experience certificates of similar works/ supply in colleges/ universities have to be furnished.
9. The bidder has to sign. in all documents.
10. Joint ventures shall not be allowed to participate in the bid
11. The bidders shall have to quote the price of each item and shall not leave anything blank.
12. Bidders have to submit his/her information and bank mandate forms.

Instructions to bidders

A. Submission of bids :

Two Bids System shall be followed for this tender.

- i) **Technical bid:** Supporting documents/ certificates reflecting eligibility of the bidders as mentioned in eligibility criteria & other documents & ii) . **Financial/Price bid:** Financial bid should include description of items, price bid schedule inclusive all taxes. Annexure A : Furniture items & Annexure B : Sports items
- ii) Tenders to be submitted separately for each category i,e supply of furniture & supply of sports items.
- iii) The tender shall be submitted in two separate sealed envelopes one for the technical bid & the other one for financial bid duly super scribed as ***Technical Bid & Financial Bid*** respectively for each category of works. Both these sealed covers should then be kept in a bigger cover which should also be sealed & duly super scribed as ***Tender for Supplying Furniture items at Murkong Selek College, Jonai & Tender for supplying Sports items at Murkong Selek College, Jonai***
- iv) The inner & outer envelope shall indicate the name and address of the bidders to identify the bid and to enable the bid which to be returned unopened in case it is declared late or rejected.
- v) Tenders duly filled in and completes in all respects should be addressed and dropped latest by 12:00 hrs on 17/01/2023 in the sealed box placed in the college office. The address for submission of bids : Principal, Murkong Selek College, Jonai P.O. Jonai Dist. Dhemaji – 787060, Assam. Contact No.9435490221/6000464019
- vi) Examination & verification of tender will be based on the technical proposal. Price bid will be considered for only those bidders who are technically qualified.
- vii) Incomplete tender documents/ or bids not responsive enough to the tender terms shall be rejected.

B. Other instructions

1. The bidder shall have to bear all the cost of purchase of tender documents associated with the preparation and submission of bid. The purchaser in any case will not be responsible or liable for these costs regardless or the conduct of the bidding process.
2. The bid shall be valid for three months from the date of opening of Financial bid, it canbe further extended for the period of three months.
3. The purchaser may modify the bid documents for any reasons at any time, prior to the date of submission of bids. Bidders will not be allowed for any modification in the bid.

4. The bidder shall quote the rates in figures as well as words. There should be no overwriting. The rates quoted shall include the cost of material, labour, T&P etc. as required for the completion of works. The quoted rates shall be inclusive of all taxes, duties, GST etc. as applicable and no extra shall be payable on this account. No claim whatsoever on the bid price will be entertained subsequently due to wrong quoting of tax or rate of any tax. The prices quoted by the bidders shall remain firm during the entire period of the contract and shall not be changed subject to the variation on any account/ reason.
5. Furniture will be supplied with at least 1 year warranty/ guarantee from the date of acceptance by the purchaser. However, for the furniture made of iron/steel the same should be 3 to 5 years.
6. The sports & furniture items supplied should be brand new. The defective items shall be replaced by the supplier without any additional charge during guarantee period and the replacement shall have to be carried out within 7 days of the intimation being received from the purchaser. Transportation & labour charge will not be borne by the purchaser.
7. The sports & furniture items should be delivered, placed and commissioned at the Murkong Selek College campus within a period of two weeks from the date of issue of purchase order.
8. All pages of the bid should be signed along with company's seal.
9. The original copy of the bid shall be initiated by the person signing the bid. The bid shall contain no interlineations, erasures or overwriting. In case of any correction, the person signing the bid shall put initial signature against each correction.
10. The Project Monitoring Unit (RUSA) of Murkong Sellek College does not bind itself to accept the lowest tender. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order at the sole discretion of the purchaser.
11. The purchaser reserves the right to change the quantity/upgrade the criteria/add or drop any item or part thereof/ extension of delivery date at any time before placing the purchase order.
12. In case of any disputes raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Principal/ Chairman PMU (RUSA), Murkong Selek College will be binding on the supplier.
13. The bidders may withdraw their bid with an application addressed to The Principal, Murkong Selek College, Jonai. Once withdrawn the same bidder cannot submit a bid for the second time. Such bids, if received will be summarily rejected.

C. **Payment terms** :

No payment shall be made in advance. Payment will be made only through PFMS mode. No other mode of payment is allowed. TDS as per rule shall be deducted from the bills of the supplier. Earnest money will be refunded immediately to those bidders who are not selected and after six months from the date of supply and installation for those who have been selected.

Principal
Murkong Selek College, Jonai

Scope of Work

Sl. No.	Name of works/ items	Approx.Qty. required	Rates (including GST)
1	Computer desks & chairs	50 pairs	
2	Book shelves	10 nos	
3	Executive table set	3 nos.	
4	Metal almirah for office	4 nos	
5	Visitors chair	50 nos.	

Scope of Work

Sl. No.	Name of works/ items	Approx. Qty. required	Rates (including GST)
1	Cricket complete set	05 sets	
2	Football	04 nos.	
3	Football air pump	2 nos. each	
4	Football net	03 nos.	
5	Football Jersey & Boot	2 sets	
6	Volley ball	4 nos.	
7	Volley ball net	2 nos.	
8	Volley ball jersey	2 sets	
9	Basket ball	3 nos.	
10	Basket ball jersey	2 sets	
11	Table Tennis set	01 no.	
12	Champion Carrom board	04 nos.	
13	Chess board	05 nos.	
14	Olympic Grade NHD Champion Javellines	4 Nos	
15	Discus	04 Nos.	
16	Shot put	04 Nos	
17	Hammer Throw	04 Nos.	
18	Tug of War Rope	02 Nos.	
19	High ump stand	02 nos.	
20	Track suit		